## ANNUAL FINANCIAL REPORT

## NGO: HONG KONG REHABILITATION POWER

## (1 April 2025 to 31 March 2026)

| | Notes | 2025-26 HK$ | 2024-25 HK$ |
|---|---|---|---|
| **A. INCOME** | | | |
| 1. Lump sum Grant | | | |
| a. Lump Sum Grant (excluding Provident Fund) | **1b** | 5,574,700 | 5,552,531 |
| b. Provident Fund | **1c** | 266,416 | 266,395 |
| 2. Fee Income | **2** | - | - |
| 3. Central Items | **3** | - | - |
| 4. Rent and Rates | **4** | 77,016 | 70,302 |
| 5. Other Income | **5** | - | - |
| 6. Interest Received | | 2,854 | 11,063 |
| **TOTAL INCOME** | | 5,920,986 | 5,900,291 |
| **B. EXPENDITURE** | | | |
| 1. Personal Emoluments | | | |
| a. Salaries | | 4,525,296 | 4,856,413 |
| b. Provident Fund | **1c** | 195,077 | 207,455 |
| c. Allowances | | 28,058 | 32,197 |
| Sub-total | **6** | 4,748,431 | 5,096,065 |
| 2. Other Charges | **7** | 728,966 | 460,027 |
| 3. Central Items | **3** | - | - |
| 4. Rent and Rates | **4** | 76,766 | 72,412 |
| **TOTAL EXPENDITURE** | | 5,554,163 | 5,628,504 |
| **C. SURPLUS FOR THE YEAR** | **8** | 366,823 | 271,787 |

The Annual Financial Report from pages 3 to 11 has been prepared in accordance with the requirements as set out in the Lump Sum Grant Subvention Manual.

HONG KONG REHABILITATION POWER
CHAIRMAN

YIP CHAM KAI
DATE: 25 AUGUST 2026

HONG KONG REHABILITATION POWER
EXECUTIVE DIRECTOR

KWOK SO SHAN
DATE: 25 AUGUST 2026

## NOTES ON THE ANNUAL FINANCIAL REPORT

### 1. Lump Sum Grant (LSG)

**a. Basis of preparation**

The Annual Financial Report (AFR) is prepared in respect of all services defined in Funding and Service Agreement (FSA) (including support services to FSA services) funded by the Social Welfare Department (SWD) under the Lump Sum Grant Subvention System and also FSA services / FSA-related activities funded by Other Funds or Donations for Designated Purposes. AFR is prepared on **cash basis**, that is, income is recognised upon receipt of cash and expenditure is recognised when expenses are paid. **Non-cash items** such as depreciation, provisions and accruals **have not been included** in the AFR.

**b. Lump Sum Grant (excluding Provident Fund)**

This represents LSG (excluding Provident Fund) received for the year.

**c. Provident Fund**

This is Provident Fund received and contributed during the year.
Snapshot Staff are defined as those staff occupying recognised or holding against subvented posts as at 1 April 2000. Other posts represent those staff that are employed after 1 April 2000.
The Provident Fund received and contributed for staff under the Central Items and Other Funds or Donations for Designated Purposes which are separately included as part of the income and expenditure of the relevant disclosures have been shown under Note 3 and 8. Details are analysed below:

| **Provident Fund (PF) Contribution** | **Snapshot Staff** | **Other Posts** | **Total** |
|---|---|---|---|
| | HK$ | HK$ | HK$ |
| Subvention Received | - | 266,416 | 266,416 |
| Provident Fund Contribution Paid during the Year | - | (195,077) | (195,077) |
| Surplus for the Year | - | 71,339 | 71,339 |
| **Add**: Surplus b/f | - | 362,664 | 362,664 |
| Additional subvention received for previous year(s) | | | |
| Less: OneOff Voluntary Provident Fund Contribution Refund to Government | - | - | - |
| **Surplus c/f** | - | 434,003 | 434,003 |

### 2. Fee Income

This represents social welfare fee income received for the year in respect of the fees and charges recognised for the purpose of subvention as set out in the LSG Subvention Manual.

# NOTES ON THE ANNUAL FINANCIAL REPORT

**3. Central Items**

These are subvented service activities which are not included in LSG and are subject to their own procedures as set out in other SWD's papers and correspondence with the NGOs. The Provident Fund received and contributed for staff under the Central Items have been separately included as part of the income and expenditure of the relevant items (paragraph 5.5.4(c) of the LSG Subvention Manual). The income and expenditure of each of the Central Items are as follows:

| | 2025-26<br>HK$ | 2024-25<br>HK$ |
|---|---|---|
| **a. Income** | | |
| Financial Incentive Scheme for Mentors of Employees with Disabilities | - | - |
| | - | - |
| **b. Expenditure** | | |
| Financial Incentive Scheme for Mentors of Employees with Disabilities | - | - |
| | - | - |

**4. Rent and Rates**

This represents the amount paid by SWD in respect of premises recognised by SWD. Expenditure on rent and rates in respect of premises not recognised by SWD have not been included in AFR.

**5. Other Income**

This represents all income, other than recognised fee income for subvented welfare services, received during the year in the operation of subvented services including income from other services that are incidental to the operation, programme income, etc. Other Funds or Donations for Designated Purposes may be included in AFR if they are used to finance expenditure of the FSA services / FSA-related activities and have been separately included in the relevant disclosures under the "Other Funds or Donations for Designated Purposes" column in Note 8 of the AFR.

The breakdown on Other Income is as follows:

| | 2025-26<br>HK$ | 2024-25<br>HK$ |
|---|---|---|
| **Other Income** | - | - |

**6. Personal Emoluments**

Personal Emoluments include salary, provident fund and salaryrelated allowances.

The analysis on number of posts with annual Personal Emoluments over $1,000,000 each paid under LSG is appended below:

| Analysis of Personal Emoluments paid under LSG | No of Posts | HK$ |
|---|---|---|
| HK$1,000,001 - HK$1,100,000 p.a. | | |
| HK$1,100,001 - HK$1,200,000 p.a. | | |
| HK$1,200,001 - HK$1,300,000 p.a. | | |
| HK$1,300,001 - HK$1,400,000 p.a. | | |
| HK$1,400,001 - HK$1,500,000 p.a. | | |
| >HK$1,500,000 p.a. | | |

# NOTES ON THE ANNUAL FINANCIAL REPORT

**7. Other Charges**

This refers to expenses, other than personal emoluments, incurred in the operation and excluded expenditure for FSA services / FSA-related activities supported by Other Funds or Donations for Designated Purposes, which have been separately included in the relevant disclosures under the "Other Funds or Donations for Designated Purposes" column in Note 8 of the AFR.

**The breakdown on Other Charges is as follows:**

| Other Charges | | 2025-26 HK$ | 2024-25 HK$ |
|---|---|---|---|
| (a) | Utilities | 26,538 | 25,737 |
| (b) | Food | - | - |
| (c) | Administrative Expenses | 297,497 | 243,573 |
| (d) | Stores and Equipment | 21,663 | 23,321 |
| (e) | Repair and Maintenance | 12,913 | 8,908 |
| (f) | Special Allowances | 183,151 | 86,498 |
| (g) | Programme Expenses | 138,281 | 7,821 |
| (h) | Transportation and Travelling | 3,399 | 8,585 |
| (i) | Insurance | 43,823 | 49,515 |
| (j) | Miscellaneous | 1,701 | 6,069 |
| | **Total** | 728,966 | 460,027 |

## NOTES ON THE ANNUAL FINANCIAL REPORT

**8. Analysis of Lump Sum Grant Reserve and balances of other SWD subventions (Year 2025-26)**

| | Analysis of Reserve Fund | | | |
|---|---|---|---|---|
| | **Lump Sum Grant (LSG)** | **Rent and Rates** | **Central Items** | **Total** |
| | **HK$** | **HK$** | **HK$** | **HK$** |
| **Income** | | | | |
| Lump Sum Grant | 5,841,116 | - | - | 5,841,116 |
| Fee Income | - | - | - | - |
| Other Income | - | - | - | - |
| Interest Received **(Note(1))** | 2,854 | - | - | 2,854 |
| Rent and Rates | - | 77,016 | - | 77,016 |
| Central Items | - | - | - | - |
| **Total Income (a)** | 5,843,970 | 77,016 | - | 5,920,986 |
| **Expenditure** | | | | |
| Personal Emoluments | 4,748,431 | - | - | 4,748,431 |
| Other Charges | 728,966 | - | - | 728,966 |
| Rent and Rates | - | 76,766 | - | 76,766 |
| Central Items | - | - | - | - |
| **Total Expenditure (b)** | 5,477,397 | 76,766 | - | 5,554,163 |
| **Surplus for the Year (a)-(b)** | 366,573 | 250 | - | 366,823 |
| Less: Surplus of Provident Fund | 71,339 | - | - | 71,339 |
| | 295,234 | 250 | - | 295,484 |
| **Surplus/(Deficit) b/f (Note(2))** | 973,280 | (2,110) | 94,500 | 1,065,670 |
| | 1,268,514 | (1,860) | 94,500 | 1,361,154 |
| Add: Refund from Government- 2024-25 Rates | | 2,110 | | 2,110 |
| Less: Capital Expenditure from LSG Reserve :- | | | | |
| - Computers | (42,254) | | | (42,254) |
| - Dehumidifier for Subvent Unit #3288 | (2,646) | | | (2,646) |
| - Access Control System for Subvent Unit #3288 | (4,980) | | | (4,980) |
| - Capital Works Project -Replace Sign Board for Subvent Unit #3288 | (9,200) | | | (9,200) |
| Add: Transfer from LSG Reserve to cover the salary adjustment for Dementia Supplement and Infirmary Care Supplementary **(Note (3))** | - | - | - | - |
| **Surplus c/f (Note (4))** | 1,209,434 | 250 | 94,500 | 1,304,184 |

**Notes:**

(1) Interest received on LSG, HA and PF Reserves, Rent and Rates, Central Items are included as one item under LSG; and the item is considered as part of LSG Reserve.

(2) Accumulated balance of LSG Surplus b/f from previous years (including all interest received in previous years (see (1) above), the balance of HA and balance of Other Funds or Donations for Designated Purposes should be separately reported.

(3) Amount of LSG Reserve used to cover the salary adjustment for Infirmary Care Supplement, if any, as per Schedule for Central Items.

(4) For NGOs without HA, separate disclosure of the movement of HA in their respective AFRs is not necessary. The level of LSG cumulative reserve (i.e. S1) will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure (T1) excluding Provident Fund Contribution (K1)) for the year.

(5) As a support measure for the implementation of the Productivity Enhancement Programme, the claw-back arrangement of LSG cumulative reserve amount exceeding 25% of the NGO's operating expenditure would be suspended from 2023-24 (for NGOs with 2024-25 provisional subvention allocation of $50M or more) / 2024-25 (for NGOs with 2024-25 provisional subvention allocation of less than $50M) until 2028-29 as stipulated in SWD's letter under reference (1) / (2) / (3) / (4) in SWD 0075-0010-0060-0080-0040 of 3 March 2025.