

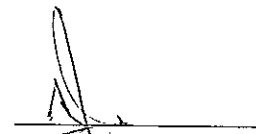
**ANNUAL FINANCIAL REPORT**  
**NGO: HONG KONG REHABILITATION POWER**  
**1 APRIL, 2012 TO 31 MARCH, 2013**

	Notes	Total 2012-2013 HK\$	Total 2011-2012 HK\$	Remarks
<b>A. INCOME</b>				
1. Lump sum Grant				
a. Lump Sum Grant (excluding Provident Fund)	1a	2,120,014	2,010,266	
b. Provident Fund	1b	105,831	100,013	
2. Central Items	2	172,592	169,023	
3. Rent and Rates	3	52,395	52,395	
4. Interest Received		5	15	
<b>TOTAL INCOME</b>		2,450,837	2,331,712	
<b>B. EXPENDITURE</b>				
1. Personal Emoluments				
a. Salaries	4	1,501,987	1,834,490	
b. Provident Fund	1b	95,460	82,473	
2. Other Charges	5	563,535	278,062	
3. Central Items	2	207,602	194,649	
4. Rent and Rates	3	98,540	50,370	
<b>TOTAL EXPENDITURE</b>		2,467,124	2,440,044	
<b>C. DEFICIT FOR THE YEAR</b>	6	(16,287)	(108,332)	

SIGNATURE



(Yip Cham Kai)  
Chairman  
Date: 29th January, 2014



(Ng Wing Ki)  
Executive Director  
Date: 29th January, 2014

<For LSG Agencies>  
Schedule for Rent and Rates  
Analysis of Subvention and Expenditure for the period from 01 April 2012 to 31 March 2013

Name of Agency: HONG KONG REHABILITATION POWER

Unit Code and Name	Subvented Element	Subvention Released (Note 1)	Actual Expenditure	Surplus (Note 2)	Deficit (Note 2)
A001 - Unit #3288 Unit 103-104, G/F. Annex Block Yiu Wah House Yiu Tung Estate Hong Kong		\$	\$	\$	\$
	Rent (Note 3)	46,170	} 92,023		(45,853)
	Rates	6,225			
	Total	52,395	} 98,540	-	(46,145)
A002 - xxxxxxxxxxxxxx	Rent (Note 3)		}		
	Rates				
	less: Rates concession transferred to LSG (Note 4)	( )			
Total					
A003 - xxxxxxxxxxxxxx	Rent (Note 3)		}		
	Rates				
	less: Rates concession transferred to LSG (Note 4)	( )			
Total					
A004 - xxxxxxxxxxxxxx	Rent (Note 3)		}		
	Rates				
	less: Rates concession transferred to LSG (Note 4)	( )			
Total					
<b>Grand Total</b>		52,395	} 98,540	-	(46,145)

## Notes:

- The figures are to be extracted from the payroll for March plus subvention released in late March of the financial year.
- Surplus / Deficit for each element represents to difference between subvention released and actual expenditure.
- Rent includes all kinds of rent such as PHE rental, private rental, carpark rent, management fee, building maintenance fee and Government Rent.
- Rates concession granted for the April, 2012 to March, 2013 has been transferred to LSG.

## NOTES ON THE ANNUAL FINANCIAL REPORT

### 1. Lump Sum Grant

- a. Lump Sum Grant (excluding Provident Fund)** This represents Lump Sum Grant (excluding Provident Fund) received for the year.
- b. Provident Fund** This is Provident Fund received and contributed during the year. Details are analysed below:

<u>Provident Fund Contribution</u>	<u>Existing Staff</u> HK\$	<u>6.8% Posts</u> HK\$	<u>Total</u> HK\$
Subvention Received	-	105,831	105,831
Provident fund Contribution Paid during the Year	-	(95,460)	(95,460)
Surplus for the Year	-	10,371	10,371
Add: Surplus b/f	-	206,363	206,363
Surplus c/f	-	216,734	216,734

- 2. Central Items** These are subvented service activities which are not included in Lump Sum Grant and are subject to their own procedures as set out in other SWD's papers and correspondence with the Agency.

	2012-2013 HK\$	2011-2012 HK\$
<b><u>a. Income</u></b>		
Programme Assistants / Care Assistants	<u>172,592</u>	<u>169,023</u>
<b><u>b. Expenditure</u></b>		
Programme Assistants / Care Assistants	<u>207,602</u>	<u>194,649</u>

## NOTES ON THE ANNUAL FINANCIAL REPORT

3. **Rent & rates** This represents the amount paid by Social Welfare Department.

4. **Personal Emoluments** Personal Emoluments include salary, provident fund, salary-related allowances

<u>Analysis of Personal Emoluments</u>	<u>No of Posts</u>	<u>HK\$</u>
HK\$500,001 - HK\$600,000 p.a.	1	520,885
HK\$600,001 - HK\$700,000 p.a.	-	-
HK\$700,001 - HK\$800,000 p.a.	-	-
HK\$800,001 - HK\$900,000 p.a.	-	-
HK\$900,001 - HK\$1,000,000 p.a.	-	-
>HK\$1,000,001	-	-

## NOTES ON THE ANNUAL FINANCIAL REPORT

### 5. Other Charges

The breakdown on other charges is as follows:

<u>Other Charges</u>	<u>2012-2013</u>	<u>2011-2012</u>
(a) Utilities	118,062	79,797
(b) Administrative Expenses	34,896	49,123
(c) Repair and Maintenance	94,872	62,551
(d) Special Allowances (Support Employment)	284,001	26,191
(e) Programme Expenses (Support Employment)	4,198	4,934
(f) Transportation and Travelling	3,393	10,939
(g) Insurance	-	11,724
(h) Miscellaneous	24,113	32,803
Total	<u>563,535</u>	<u>278,062</u>

## NOTES ON THE ANNUAL FINANCIAL REPORT

### 6. Analysis of Reserve Fund (Year 2012-2013)

	Analysis of Reserve Fund			
	Lump Sum Grant & TOG HK\$	Rent & Rates HK\$	Central Items HK\$	Total HK\$
<b>Income</b>				
Lump Sum Grant & TOG	2,225,845	0	0	2,225,845
Fee Income	0	0	0	0
Other Income	0	0	0	0
Interest Received	5	0	0	5
Rent and Rates	0	52,395	0	52,395
Central Items	0	0	172,592	172,592
<b>Total Income</b>	<b>2,225,850</b>	<b>52,395</b>	<b>172,592</b>	<b>2,450,837</b>
<b>Expenditure</b>				
Personal Emoluments	1,597,447	0	0	1,597,447
Other Charges	563,535	0	0	563,535
Rent and Rates	0	98,540	0	98,540
Central Items	0	0	207,602	207,602
<b>Total Expenditure</b>	<b>2,160,982</b>	<b>98,540</b>	<b>207,602</b>	<b>2,467,124</b>
Surplus / (Deficit) for the Year (a) - (b)	64,868	(46,145)	(35,010)	(16,287)
Less: Surplus / (Deficit) of Provident Fund	10,371	0	0	10,371
Less: Deficit to be borne by Agency	0	0	0	0
Surplus b/f	54,497	(46,145)	(35,010)	(26,658)
	94,394	1,050	0	95,444
Less: Refund to Government	148,891	(45,095)	(35,010)	68,786
	0	0	0	0
<b>Surplus / (Deficit) c/f</b>	<b>148,891</b>	<b>(45,095)</b>	<b>(35,010)</b>	<b>68,786</b>

Note: \* S + T cannot exceed 25% x (J+L excluding PF expenditure).

**7. Analysis of Income and Expenditure by Programme Area and Funding and Service Agreements  
(including support services)**

	INCOME					EXPENDITURE					Surplus / (Deficits) (1)-(2)	Remarks	
	LSG & TOG	Fee Income	Central Items	Rent and Rates	Other Income	Total Income (1)	Personal Emoluments	Other Charges	Central Items	Rent and Rates			Total Expenditure (2)
Programme Area 4 FSA 39	HK\$	HK\$	HK\$	HK\$	HK\$	HK\$	HK\$	HK\$	HK\$	HK\$	HK\$	HK\$	
Service Unit 1215	2,225,845				5	2,225,850	1,597,447	563,535			2,160,982	64,868	
Service Unit 3288				52,395		52,395			98,540		98,540	(46,145)	
Unit 6870Programme Assistant/Care Assistant			172,592			172,592			207,602		207,602	(35,010)	
Total	2,225,845	0	172,592	52,395	5	2,450,837	1,597,447	563,535	98,540	2,467,124	(16,287)		

**Schedule for Central Items**  
**Analysis of Subvention and Expenditure for the Period from 01 April 2012 to 31 March 2013**  
**(excluding Blister Programme for Pupil Nurse)**

Name of Agency: HONG KONG REHABILITATION POWER (361)

Unit Code and Name	Subvented Element	Subvention Released (Note 1)	Actual Expenditure (Note 2)	Surplus (Note 3) (a)	Deficit (Note 3) (b)	Surplus b/f (Note 4) (c)	Surplus c/f (Note 5)
		\$	\$	\$	\$	\$	\$
	Dementia Supplement for Elderly with Disabilities					N/A	N/A
	Infirmary Care Supplement for the Aged Blind Persons					N/A	N/A
	Dementia Supplement for with Disabilities					N/A	N/A
	Infirmary Care Supplement for the Aged Blind Persons					N/A	N/A
	Replacement Grant					N/A	N/A
	Foster Care Allowance					N/A	N/A
	Programme Assistants/Care Assistants (Permanent)					N/A	N/A
	Programme Assistants / Care Assistants	172,592	207,602	0	(35,010)	N/A	N/A
	Tide over grant under FER for Youth Services					N/A	N/A
	After School Care Programme					N/A	N/A
	Total:	172,592	207,602	0	(35,010)	0	0

**Note:**

1. The figures for the whole financial year can be extracted from the payroll for March plus subvention released in late March of the financial year.
2. Actual expenditure represents the total expenditure incurred including provident fund for the respective services after netting off programme income, if any.
3. Surplus/Deficit for each element represents the difference between subvention released and actual expenditure.
4. "Surplus brought forward (b/f)" means surplus, if any, arising from operations in previous years.
5. "Surplus carried forward (c/f)" means surplus brought forward plus surplus, if any, arising from operations in current year.



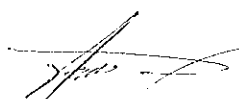
**Schedule for Investment**  
**Analysis of Investment as at 31 March, 2013**

**Agency: HONG KONG REHABILITATION POWER**

	2013 HK\$	2012 HK\$
<b>LSG Reserve as at 31 March</b>	<u>68,786</u>	<u>95,444</u>
<b>Represented by:</b>		
<b>Investments</b>		
a. HKD Bank Account Balances	68,786	95,444
b. HKD 24-hour Call Deposits	-	-
c. HKD Fixed Deposits	-	-
d. HKD Certificate of Deposits	-	-
e. HKD Bonds	-	-
	<u>68,786</u>	<u>95,444</u>

Note: The investments are reported at historical cost.

Confirmed by:-



(Yip Cham Kai)  
Chairman

Date: 29th January, 2014



(Ng Wing Ki)  
Executive Director

Date: 29th January, 2014

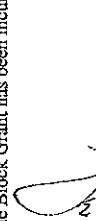
**HONG KONG REHABILITATION POWER**


Details of the Use of the F & E Replenishment and Minor Works Block Grant-

- (a) Expenditure in the year 2012-13 and  
(b) Outstanding commitment as at 31 March 2013

Item No.	Name of the SWD-subvented Unit (Note 1)	Service Nature (e.g. Shelter Workshop)	(a) Expenditure in the year 2012-13			(b) Outstanding Commitments as at 31 March 2013 - Contracted for but not provided under the Expenditure Column			
			Furniture and Equipment (\$)	Minor Works (\$)	Vehicle Overhauling (With Registration)	Total Expenditure (\$)	Furniture and Equipment (\$)	Minor Works (\$)	Vehicle Overhauling (\$)
PV1207-008	0361 (SKW)	Waterfront Centre	11,700.00	0.00	0.00	11,700.00	0.00	0.00	0.00
PV1207-007	Shau Kei Wan 3288 & 3289	Career Development Centre	4,650.00	0.00	0.00	4,650.00	0.00	0.00	0.00
AD1303-043		Waterfront Centre	5,200.00	0.00	0.00	6,200.00	0.00	0.00	0.00
PV1303-007		Waterfront Centre	0.00	0.00	18,600.00	18,600.00	0.00	0.00	0.00
<b>Total (Note2):</b>			<b>22,550.00</b>	<b>0.00</b>	<b>18,600.00</b>	<b>41,150.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

In pursuance of paragraph 4.4.4 of the Lotteries Fund Manual we forward herewith the schedule showing the use of F&E Replenishment and Minor Works Grant. We also confirm that expenditure from the Block Grant has been incurred in accordance with the provisions of the Lotteries Fund Manual.

  
 ( \_\_\_\_\_ )  
 Ng Wing Ki  
 Executive Director

  
 ( \_\_\_\_\_ )  
 Yip Cham Kai  
 Chairman

Notes:

- One premises-tyed SWD-subvented unit should not appear more than once in the schedule.
- The Head of the NGO should initial at the left bottom of each and every page except for the final page which should be signed by both the Head of the NGO and the Chairman of the Board of the NGO.
- The total figures should tally with those disclosed in the NGO's audited financial statements under paragraph 4.4.3 of the LF Manual.

Detailed Analysis of Bond/Note as at 31 March, 2013

Agency: HONG KONG REHABILITATION POWER (361)

Investment in HK\$ Bonds/Notes

	Issuer	Nominal Amount HK\$	Cost of Acquisition HK\$ (Note)	Maturity Date	Coupon % p.a.	Effective Yield % p.a.	Credit Rating	Custodian Bank
1.		-	-					
2.		-	-					
3.		-	-					
4.		-	-					
	Total	Nil	Nil					

Note: The amount will be reduced in accordance with the proportion of the disposal of the investment.